

Town of Pictou

Town of Pictou



Birthplace of New Scotland

Joint Standing Offer:

Asphalt Patching 2026/27 Pictou and Westville

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April 26

Contract #: SO-2026-1

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THESE PROJECT DOCUMENTS HAVE BEEN PREPARED FOR THE USE WITH AND REQUIRE BEING READ IN CONJUNCTION WITH **THE STANDARD SPECIFICATIONS FOR MUNICIPAL SERVICES** AS PUBLISHED BY THE NOVA SCOTIA ROAD BUILDERS ASSOCIATION - CONSULTING ENGINEERS OF NOVA SCOTIA AND THE **JOINT COMMITTEE ON CONTRACT DOCUMENTS**. COPIES OF THESE DOCUMENTS ARE AVAILABLE FROM THE JOINT COMMITTEE ON CONTRACT DOCUMENTS, 455 COLBY DRIVE, DARTMOUTH, NS, B2V 2K4; PHONE (902) 430-2534

PROJECT: Joint Standing Offer - Asphalt Patching
2026/27 Pictou and Westville

LOCATION: Pictou and Westville, NS

OWNER: Town of Pictou
40 Water Street
Pictou, NS, B0K1H0

Town of Westville
2042 Queen St
Westville, NS, B0K2A0

1. Tender Submission .1 Submit completed Tender Form for above project in sealed envelope marked as follows:

TENDER

Joint Standing Offer: Asphalt Patching
2026/27 Pictou and Westville

SO-2026-1

Closing at 3:00 p.m., local time May 7, 2026.

Town of Pictou

Iain MacIsaac

Town of Pictou
40 Water Street
Pictou, NS, B0K1H0

2. Tender Opening .1 Opening will be private.
3. Accuracy of Referencing .1 Indexing and cross-referencing are for convenience only.
4. Conditions of Tendering .1 Take full cognizance of content of all Contract Documents in preparation of Tender.
5. Tenderers to Investigate .1 Tenderers will have visited and familiarized themselves with existing site and working conditions and all other conditions which may affect performance of the Contract. No plea of ignorance of such conditions as a result of failure to make all necessary examinations will be accepted as a basis for any claims for extra compensation or an extension of time.
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6. Clarification and Addenda
- .1 Notify Pictou's Town Project Manager not less than 2 working days before Tender Closing of omissions, errors or ambiguities found in Contract Documents. If Owner considers that correction, explanation or interpretation is necessary; a written addendum will be issued. All addenda will form part of Contract Documents.
 - .2 Confirm in the Tender Form that all addenda have been received.
7. Preparation of Tender
- .1 Complete Tender Form provided with Project Documents in ink. Tender all items and fill in all blanks. Have corrections initialed by person signing Tender.
8. Taxes
- .1 Include all taxes except Harmonized Sales Tax (HST) in tender unit prices.
9. Insurance
- .1 Refer to General Conditions, subsection GC11.1 - INSURANCE, for insurance required.
 - .2 Each Owner shall be named on proponent's insurance.
10. Amendment or Withdrawal of Tender
- .1 Tenders may be amended or withdrawn by post, facsimile or email before Tender closing date.
 - .2 Amendment of individual unit prices is the only acceptable price amendment. Amendments shall not disclose either original or revised total price.
 - .3 Head amendment or withdrawal as follows: "Amendment/Withdrawal of Tender for Joint Standing Offer SO-2026-1". Sign and seal as required for Tender, and submit at address given for receipt of Tenders prior to Tender Closing.
11. Informal or Unbalanced Tenders
- .1 Tenders which, in the opinion of the Owner, are considered to be informal or unbalanced may be rejected.
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12. Right to Accept
or Reject any
Tender

- .1 The Town of Pictou and the Town of Westville reserves the right to reject any and all tenders, not necessarily accept the lowest tender, or to accept any tender which it deems to be in its best interest including a submission which is noncompliant with the form of tender.
- .2 The Town also reserves the right to waive any formality, informality, or technicality in any proposal.
- .3 The Town reserves the right to negotiate terms, units and items listed in Section 4 Schedule of Quantities and Units Prices with the successful proponent.

13. Safety
Certification

- .1 Submit with Tender, a copy of Tenderer's current valid clearance letter, issued by the Workers Compensation Board of Nova Scotia issued to both municipalities.
- .2 Current and valid certification with NSCSA.
- .3 Proof of liability insurance.
- .4 Any safety issue will be dealt with by the proponent and the owner having jurisdiction.

14. Evaluation
Criteria

- .1 The Town will evaluate proposal based on:
 - .1 Cost: 80%
(Full marks will be given for low bid plus any bids within 5%, scores will be decreased by 5% every additional 5% cost difference)
 - .2 Past Quality of Work: 20%
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1. SALUTATION:

.1 To: Town of Pictou
40 Water Street
Pictou, NS, B0K1H0

.2 For: SO-2026-1
Joint Standing Offer
Asphalt Patching 2026/27 Pictou and Westville

.3 From: _____

2. TENDERER DECLARES:

- .1 That this tender was made without collusion or fraud.
- .2 That the proposed work was carefully examined.
- .3 That the Tenderer was familiar with local conditions.
- .4 That Contract Documents and Addenda No. ___ to ___ inclusive were carefully examined.
- .5 That all the above were taken into consideration in preparation of this Tender.

3. TENDERER AGREES:

- .1 To enter into a contract to supply all labour, material and equipment and to do all work necessary to construct the Work as described and specified herein for the unit prices stated in Subsection 4 hereunder, Schedule of Quantities and Unit Prices, with each Owner.
 - .2 That the Estimated Contract Price shall be the sum of the products of the tendered unit prices times the estimated quantities in Subsection 4 hereunder.
 - .3 That this Tender is valid for fiscal year 2026 / 27.
 - .4 That measurement and payment for items listed in Subsection 4 hereunder shall be in accordance with corresponding items in Measurement and Payment.
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- .5 To provide evidence of ability and experience within 7 days of request, including: experience in similar work, work currently under contract, senior supervisory staff available for the project, equipment available for use on the Work, and financial resources.
- .6 That the Contract Documents include:
 - .1 Standard Specification for Municipal Services listed in Table of Contents Page Dated April 2026.
 - .2 Tender Form

4. SCHEDULE OF QUANTITIES AND UNIT PRICES

Quantities expressed in this section are estimates based on previous year's requirements for patching needs. The price for these items are for 2026 only.

Item No.	Description	Unit of Measurement	Estimated Quantity	Unit Price	Total Price
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ASPHALT PATCHING

This is for information purposes only and shall not be used as actual guaranteed work. Weigh slips must be submitted upon invoicing.

Town of Pictou

1.	<u>Asphalt</u> Hand patch	Metric Tonnes	<u>525</u>	_____	_____
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Town of Westville

1.	<u>Asphalt</u> Hand patch	Metric Tonnes	<u>525</u>	_____	_____
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TENDERER'S HST REGISTRATION NO. _____

6. SIGNATURES*

DATED THIS _____ DAY OF _____, 20 _____.

Owner

Name of Firm Tendering

Signature of Signing Officer

Witness

Name and Title (Printed)

Witness

Signature of Signing Officer

Name and Title (Printed)

Company Address

Telephone No.

Fax No.

*NOTE: Tenders submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.

All works completed for this contract fall under the jurisdiction of the municipality the work in performed in.